Welcome to Part 2 of a two-part water use compliance educational curriculum prepared by Salmonid Restoration Federation. This curriculum is also available as a video webinar series on our website at www.calsalmon.org.

This curriculum is designed to provide a step-by-step walkthrough of how to fill out the Small Domestic Use Registration form, as required by the State Water Resources Control Board.

On each page, space is provided for you to take notes and write down specific questions as you go through the process of filling out your Small Domestic Use Registration form. Your notes can make it easier for you to get your remaining questions answered.

After reviewing this curriculum and filling out as much of the Small Domestic Use and Registration form as you can, Salmonid Restoration Federation staff are available to assist you if you have any additional questions or concerns.
Additionally, when you come into compliance it helps to provide the state with justification for keeping water local rather than diverting it to other areas.

Write down any questions or notes in the space provided:
3 Steps

* Step 1: File an Initial Statement of Diversion and Use

* Step 2: Determine if you need an appropriative right
  * Hint: The answer is “yes” if you store water on your property
  * Simple way to obtain an appropriative right is the Small Domestic Use (SDU) Registration form

* Step 3: Fish and Wildlife Protection
  * Typically covered under a CA Department of Fish and Wildlife Lake and Streambed Alteration Agreement (aka “1600 Agreement” or an “LSAA”)
  * Due to the drought, an emergency program is in place to allow some landowners to self-certify that they meet criteria for fish and wildlife protection via the SDU registration

Write down any questions or notes in the space provided:
This video provides a step-by-step overview on how to fill out a Small Domestic Use Registration Form (hereafter referred to as SDU).

Completing this form is the second step in coming into compliance with California water law.

The form can be found on the State Water Board website: http://www.waterboards.ca.gov/water_rights/water_issues/programs/registrations/ (click on 'Form' under the Small Domestic Use Registration heading)

Write down any questions or notes in the space provided:
Small Domestic Use Overview

- As a landowner, you have a right to reasonably use surface water on your property. This is called a “riparian water right.” You do not need the approval of the State Water Board to exercise this right, but you do need to report your water use.

- By filling out the Initial Statement of Diversion and Use (step 1 of the process), you registered your diversion and reported your water use to the state.

- If you store water on your property, you will need to establish an appropriative right (step 2 of the process). That’s what the SDU registration is for.

Write down any questions or notes in the space provided:
Small Domestic Use Overview (Cont’d)

- What an SDU provides:
  - a right to divert, use and store water that is used to supply a dwelling and residents, as well as animals, gardens, aesthetic, fire protection, recreation, or fish and wildlife.
  - Priority rights over water users that register at a later date

Write down any questions or notes in the space provided:
Small Domestic Use Overview (Cont’d)

* An SDU registration costs $250 and needs to be renewed every 5 years

* Fill out the form to account for any water storage you currently have, as well as any water storage that you might install in the next five years

Write down any questions or notes in the space provided:
Due to the drought, an emergency program is in place to allow some landowners to self-certify that they meet criteria for fish and wildlife protection via the SDU registration, rather than needing to obtain a Lake and Streambed Alteration Agreement from the CA Dept. of Fish and Wildlife. Review the criteria for eligibility listed on this slide, and if you meet the criteria, check the box at the top of the form on page 1.

Write down any questions or notes in the space provided:
Primary and Non-Primary Ownership

* For Questions 1 & 2, complete the primary owner's information as well as the information of any co-owners whose names should be associated with the registration.

* Complete Question 3 if you filling out the form on behalf of the person who will be the primary owner of the registration.

Write down any questions or notes in the space provided:
If you currently have existing water storage and also plan to install additional water storage in the next five years, you can select the “Partially Complete” box on line b.

If you select Yes on line c., indicating that your water storage includes ponds, you will not be eligible for the emergency registration program.

Write down any questions or notes in the space provided:
For number 5, provide information about the completion schedule of your project. If you already have some water storage in place that is currently in use on your property, check the “Yes” box on line a. and write in the year that the water was first diverted and used. This can be an estimate if necessary.

Write down any questions or notes in the space provided:
If your point of water diversion and your place of use (such as your household) are on the same parcel, the information on lines b. and c. will be the same. If your point of diversion and place of use are on separate parcels, write in the parcel numbers and county information on the respective lines.

You’ll need to submit either a topographic map or an aerial photograph of the point(s) of diversion and the place of use.

Write down any questions or notes in the space provided:
On line c., if you have a riparian right check the “Yes” box and write “Riparian right” on the lines provided.

If you use rainwater, ponds, or any other water sources to supplement your domestic or irrigation water needs, include that information on line d.

Write down any questions or notes in the space provided:
For number 8, you’ll need to indicate the purposes of use for water diverted under your small domestic use registration. Note that domestic use includes water used for irrigation.

Indicate your water usage in gallons per day for each purpose of use, and then convert those numbers into acre-feet per year. If you need help with the conversation of gallons per day to acre-feet per year, you can use an online conversation chart at the link provided at the bottom of this slide.

Write down any questions or notes in the space provided:
Number 8 also asks you distinguish your purposes of water use between direct diversion and diversion to storage.

<table>
<thead>
<tr>
<th>Purpose of Use (Cont’d)</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Direct Diversion means you (1) divert water for immediate use or (2) divert water for short term collection into a sump, holding reservoir, or tank from which it will be used at a more convenient rate</td>
</tr>
<tr>
<td>* Diversion to Storage is defined as water that is (1) diverted in times of higher streamflow for use in times of lower streamflow and (2) held in a tank/reservoir for more than 30 days.</td>
</tr>
</tbody>
</table>
One line 8.a., indicate your method of diversion. For 8.b., indicate your number of tanks and total capacity for your existing and proposed storage. Also include information about ponds if you have any on your property.

Write down any questions or notes in the space provided:

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**Purpose of Use (Cont’d)**

### a. Direct Diversion
- If you entered information for Direct Diversion in the table above, provide the information requested below:
  - The method of diversion is:
    - Gravity by means of (circle one):
    - Pumping from (circle one):

### b. Diversion to Storage
- If you entered information for Diversion to Storage in the table above, provide the information requested below:

1. If your registration includes tanks or ponds, complete the appropriate section below:

#### Tank Characteristics

<table>
<thead>
<tr>
<th>Existing Tanks</th>
<th>Proposed Tanks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>Total Capacity</td>
</tr>
</tbody>
</table>

#### Pond Characteristics

<table>
<thead>
<tr>
<th>Name (if any)</th>
<th>Depth</th>
<th>Surface Area</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feet</td>
<td>Acres</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If necessary, use this formula: Capacity = Depth x Surface Area x 0.7
For number 9, fill out the requested information. If you need assistance with this or any other questions on the form, there are detailed instructions at the end of the form that you can refer to.

Write down any questions or notes in the space provided:
On line three of section 9, If water will be used for the incidental use of livestock watering or irrigation, provide a description, including the requested information.

Write down any questions or notes in the space provided:
Provide information regarding ownership. If you do not own all of the land where the water will be diverted, stored, and used, complete item b.

Write down any questions or notes in the space provided:
You only need to fill out section 11 if you have a pre-existing LSAA with the California Department of Fish and Wildlife.

Write down any questions or notes in the space provided:
Write down any questions or notes in the space provided:
In section 13, write in your initials on the three lines provided and provide your signature to confirm that the information provided in the form and attachments is true and correct to the best of your knowledge.

Write down any questions or notes in the space provided:
There is an additional certification page that you will need to fill out if you are applying for an SDU under the Emergency Program. By signing this page, you are self-certifying that you meet the CA Department of Fish and Wildlife’s criteria for the Emergency Tank Storage Registration Program. As a reminder, the criteria are as follows:

- The registration is submitted during the drought emergency
- The registration is for rigid water storage tanks (no bladder tanks or open ponds)
- The registration will provide enough water for at least 60 days of forbearance during the dry season. The number of days of forbearance will be determined by calculating your water budget.
- You’ve completed the self-certification form (covered later in this presentation)
- You agree to not pump at a rate of more than 10 gallons per minute

Write down any questions or notes in the space provided:
You are required to fill out the supplemental information on the SDU form if you are applying for a registration under the Emergency Program.

- Basis of Water Right - If your basis of water right is Riparian, write in riparian on the line provided.
- Estimated Daily Water Use – Enter your property’s daily water use from section 7 of the SDU form. An example of how to calculate your daily water use is provided on the next slide.
- Total Volume of Installed Storage – Enter the volume of existing storage and storage that you intend to install from section 6b.
- Calculated Forbearance Period – Divide the total amount of your declared storage (Item 3) by your daily water use estimate (Item 2) to determine the number of days you are required to forebear diversion. That number is rounded to the nearest multiple of 10 and inserted on the line. An example of how to do this is provided on the next slide.
- Method of Diversion – Select the method of diversion for the project (pumping or gravity).
- Dates of Forbearance – Use the days identified in the calculated forbearance period (Item 4) to identify the dates of forbearance based on the table provided. An example of how to do this is provided on the next slide.

Write down any questions or notes in the space provided:
Example: 3 person household with 20’ X 30’ garden and horses:

Est. daily water use (from SDU instructions):
- 3 residents X 60 gallons per day (gpd) = 180 gpd
- 600 sq. ft. garden @ 18.5 gpd/100 sq. ft. = 108 gpd
- 2 horses X 15 gpd = 30 gpd
- Total daily use: 318 gallons per day
- Emergency fire storage: 2,500 gallons

Forbearance Period:
- Total planned storage: 32,500 gallons
- # of days = 32,500 gallons / 318 gpd = 102 days
- Forbearance dates (from table) = July 20 – October 28

This slide shows an example of how to calculate a water budget for a 3 person household with a 20’ by 30 foot garden, 2 horses, and a 2,500 gallon emergency fire storage reserve.

Write down any questions or notes in the space provided:
Submit Your SDU Registration

* Mail the completed form, payment, and photographs to:

State Water Resources Control Board
Division of Water Rights
PO Box 2000
Sacramento, CA
95812-2000

* Note: The Initial Statement can be mailed at the same time as your completed Small Domestic Use Registration (SDU) form, but you cannot submit the SDU form prior to submitting your Initial Statement.

Write down any questions or notes in the space provided:
Thank you for viewing this presentation. Please contact Salmonid Restoration Federation with any questions at water@calsalmon.org, or visit our website at www.calsalmon.org.